



ΕΛΛΗΝΟΑΜΕΡΙΚΑΝΙΚΗ ΕΝΩΣΗ
Σωματείο Κοινωνοφελές, Εκπαιδευτικό και Πολιτιστικό

HELLENIC AMERICAN UNION
An educational public charity

English Language Program

Course Description

Course code: TOEFL® iBT

Course Code: TOEFL® iBT Course

This course focuses on thoroughly familiarizing students with the level, format, content, the internet based nature of the TOEFL® iBT test, and on teaching students strategies for all four sections (Speaking, Listening, Reading and Writing) of the test.

Aim: The aims of this course are:

- To develop students' strategic techniques for dealing with each section of the test
- To develop students' test taking skills - ability to guess, work at an appropriate pace, and make decisions under pressure
- To develop students' writing skills
- To develop students' reading sub-skills
- To develop students' listening sub-skills
- To develop students' ability to use context clues to understand meaning and details
- To develop students' ability to make inferences
- To develop students' critical thinking/reasoning skills
- To develop students' awareness of stylistic conventions of standard written English
- To help students practice on authentic/adapted tests

Requirements: In order to attend this course, former Hellenic American Union students are expected to have completed B2 core course, successfully. New students may be placed in this course after sitting for the Hellenic American Union placement test.

Duration: The course lasts 10 weeks. Lessons last two or three hours and take place two or three times a week respectively. During intensive schedules, the course lasts 4 weeks; lessons last three hours and take place daily. Lessons begin at 10 minutes past the hour scheduled. Each lesson includes 1 twenty-minute break. For example, when a course is offered 18:20-21:20, the lesson will begin at 18:30 and end at 21:20, with the break at 19:50-20:10. Lessons reconvene regardless of student absence.

Components: The course content includes reading, listening, speaking and writing components.

- The reading component consists of overview of the reading section, review of problems for the reading section, reading strategies, applying the academic skills to the TOEFL, quiz for the reading section, study plan.
- The listening component consists of overview of the listening section, review of problems for the listening section, listening strategies, applying the academic skills to the TOEFL, quiz for the listening section, study plan.
- The speaking component consists of overview of the speaking section, review of problems for the speaking section, speaking strategies, applying the academic skills to the TOEFL, quiz for the speaking section, study plan.
- The writing component consists of overview of the writing section, review of problems for the writing section, writing strategies, applying the academic skills to the TOEFL, quiz for the writing section, study plan.
- There is emphasis on academic skills such as taking notes, paraphrasing, summarizing, synthesizing.

Internet Based Practice Tests:

- One lab session in which students will become familiarized with the mechanics of taking an internet based test by using the TOEFL® iBT Tutorials. The tutorials cover such topics as: using a mouse, entering responses, moving on to the next question, using the word processor, and accessing the Help function.
- One lab session in which students will take a TOEFL® iBT test.
- Extra computer-lab hours so students can practice with TOEFL® iBT tests outside teaching hours even after they have completed the course .

Assessment: Students do not receive a final percentage grade at the end of the course. However, their progress is recorded as follows:

- One mock examination used as diagnostic test, one mid-term mock examination used as a progress test and one final mock examination used as an exit test. All three mock examinations are administered in class.

Regulations:

- Students are expected to involve themselves constructively in all class activities and discussions and to adhere to the teacher's instructions.
- Homework assignments are to be completed by the deadline set by the instructor. Exceptions to this policy will be considered on an individual basis.
- Students are expected to attend every lesson on time. Students course status may be affected if they are absent for more than ten hours.