



HELLENIC AMERICAN UNION

An educational public charity



PRE-KINDERGARTEN COURSES FOR 4-YEAR-OLDS

PRE-KINDERGARTEN REGULATIONS

1. The lesson begins and ends according to schedule, no sooner or later. For this reason, you are kindly requested to adhere closely to the timetable. Children who arrive early are not allowed in class until the time stated. Furthermore, a delay in collecting the child may not only frustrate him/her, but may also interrupt the flow of the whole program, as time is needed for cleaning the classroom between classes.
2. Parents/guardians are kindly requested to keep in mind that the space outside the kindergarten class is not a waiting area. Waiting outside the classroom disrupts the flow of the lesson, as children are distracted by their parents' presence. In addition, the space outside the kindergarten class is intended as waiting area for the Registrar's Office.
3. Parents/guardians need to advise the Hellenic American Union as to who will be picking up the child. In the case of someone else picking up the child (e.g. babysitter, grandparent), they must contact the Registrar's Office, informing them of the name of the person picking up the child and asking the person responsible to show their ID upon arrival.
4. Please note that in order to be informed about the material and the program of Pre-K lessons, you will need to check your email and the Blackboard Ultra Learn platform on a weekly basis, using the credentials you were issued at the beginning of the school year.
5. In case a child feels sick, has a cough, a runny nose or the sniffles, you are kindly requested not to bring him/her to class.
6. When a child is absent, there can be no make-up class or change in schedule. However, the material used in the lesson will be available on Blackboard Ultra.
7. You are kindly reminded that children need to have a water bottle (not unsealed) with their name written on it, as well as a change of clothes.
8. If parents/guardians wish to discuss the progress of their child with the teacher, they can do so by appointment.





USEFUL TIPS FOR THE PRE-KINDERGARTEN PROGRAM FOR 4-YEAR-OLDS

1. Every child is looked upon as an individual and different from one another. Please keep in mind that some children are more comfortable than others in adapting to an English language environment. Others may not be ready yet, and might need more time which is absolutely normal. Pressuring the child can only bring about negative results.
2. The goal of the Pre-Kindergarten Courses is to introduce children to English as a foreign language in the best possible way. The class is conducted in a fun learning environment but it should not be considered a playground.
3. Learning English at this stage incorporates the use of body movement, songs, arts & crafts, imagination, and repetition to enable the child to remember and retain what they have learned.
4. Please remind your child that the teacher understands Greek. The use of harsh words toward classmates is unacceptable. It is imperative that children learn to respect their classmates and those around them.
5. Please remind your child that, for safety reasons, they should not put markers or other objects in their mouth.
6. You are kindly requested to take your child to the bathroom prior to class and please bear in mind that the child being in the position to use the bathroom on their own is a necessary condition for enrollment. Comfortable and easy wearing clothing is also suggested (hard to open buttons, belts, and stockings should be avoided).
7. To ensure your child's safety make sure you double-tie their shoe laces.
8. For hygiene purposes, every child should have their own markers, crayons, and glue with their name written on each one, in every lesson.

