

Hellenic American Union

ECPE SPEAKING TEST: ADDITIONAL SPEAKING PROMPTS

ECPE SPEAKING TOPICS:

Prompt 1 – Candidate 1

Selecting a Venue for a Business Conference

The Hilton Chicago

The following list provides some relevant information about the Hilton Chicago.

- Centrally located
- Conference room capacity - 200 people
- Audio/visual equipment, high speed internet access
- Room discount for conference participants
- Fitness center and swimming pool
- On-site dining
- Rather expensive rental fees

The Northwestern University

The following list provides some relevant information about the Northwestern University.

- On the outskirts of the city
- Conference room capacity - 400 people
- State-of the-art equipment available
- Three 3-4 star hotels within walking distance
- On-campus cafeteria and restaurants nearby
- Reasonable rental fees
- No room discount for conference participants at nearby hotels

ECPE SPEAKING TOPICS:

Prompt 1 – Candidate 2

Selecting a Venue for a Business Conference

The Intercontinental Chicago

The following list provides some relevant information about the Intercontinental Chicago .

- Centrally located
- Conference room capacity - 350 people
- Wireless internet connection available
- Fitness center and pool
- On-site restaurant, variety of dishes
- Affordable room prices
- Presenters need to bring their own laptop

The Wyndham Lisle-Chicago Hotel & Executive Meeting Center

The following list provides some relevant information about the Wyndham Lisle-Chicago Hotel & Executive Meeting Center.

- Located in a western suburb
- Conference room capacity - 500 people
- Technical support available
- Wireless Internet access available
- Luxurious rooms & state-of-the art-fitness facility
- Just 30 minutes from city center
- Expensive conference room & accommodation rates

ECPE SPEAKING TOPICS:

Prompt 1 – Candidate 3

Selecting a Venue for a Business Conference

The Pheasant Run Resort

The following list provides some relevant information about the Pheasant Run Resort.

- Located at Chicago's doorstep
- Winner of the Best Venue Outside of Chicago
- Convenient public transportation
- 320-seat Auditorium
- Audio-visual equipment and wireless internet connection
- Exceptional on-site entertainment and cuisine
- Rather high rental and accommodation fees

The EM Centre for Learning

The following list provides some relevant information about the EM Centre for Learning.

- Conveniently situated, 3 miles from train station
- Conference rooms equipped to the highest standards
- Video conference facilities also available
- Free car parking up to 70 cars
- On-site cafeteria
- Reasonably priced conference room
- Conference room capacity up to 60 people

ECPE SPEAKING TOPICS:

Prompt 2 – Candidate 1

Selecting the Employee of the Year

Jerry O'Donnell, Marketing Manager

The following is a list of some of Jerry's personal characteristics and comments made by the Chief Executive Officer and other colleagues.

- 37 years old
- 6 years at the company
- Productivity increase 20% in his department
- Projects done on time
- Interesting advertisements
- Manages different projects at the same time
- Doesn't share ideas with other people

Helen Smith, Principal Project Accountant

The following is a list of some of Helen's personal characteristics and comments made by the Chief Executive Officer and other colleagues.

- 45 years old
- 12 years at the company
- Steady increase in productivity over the years
- Excellent work ethic and dedication
- Wide ranging responsibilities
- Colleagues admire her for her work
- Plans to leave the company next year

ECPE SPEAKING TOPICS:

Prompt 2 – Candidate 2

Selecting the Employee of the Year

David Brown, Sales Manager

The following is a list of some of David's personal characteristics and comments made by the Chief Executive Officer and other colleagues.

- 32 years old
- 10 years at the company
- Multiple projects done on time
- Good relationship with workers
- Encourages quality work
- Emphasis on continuous improvement
- Impatient with customers

Carol Wilson, Senior Accountant

The following is a list of some of Carol's personal characteristics and comments made by the Chief Executive Officer and other colleagues.

- 28 years old
- Does more than what her job description requires
- Generous with her peers
- Excellent organization skills
- Good attention to detail
- Effective budget analysis and review
- Hired 6 months ago